2023 NASW Chapters Conference:
A Meeting of the Profession

THURSDAY, NOVEMBER 2 & FRIDAY, NOVEMBER 3, 2023

Live Virtual 11.0 CEUs*

*Subject to change

KNOW BEFORE YOU GO

We're excited to see everyone this year at the 2023 NASW Chapters Conference: A Meeting of the Profession taking place Thursday, November 2 & Friday, November 3, 2023. To help you prepare for this <u>LIVE VIRTUAL</u> event, we've put together this document so you can show up at the conference ready to learn, grow, and connect with other professionals in your field.

Pre-Conference Check-In

This year's live virtual conference will be hosted via a new platform called Pheedloop. Due to limited staff availability on the day of the event, ==we ask that all registrants complete a pre-conference check ASAP== to verify access to the conference platform as well as allow for any troubleshooting that needs to take place before the day of the event.

Pre-Conference Check-In Steps:

1. *LOG IN*. Locate one of our pre-conference e-mails or your registration e-mail which will include a direct link as well as Pheedloop username and password. Log in using these credentials.
2. *CHECK OUT THE LOBBY*: Once logged in, you should be on the Lobby page for the event. From here, drop a message into the chat introducing yourself!

==<u>Save your pre-conference login information in a safe, accessible place</u>== <u>(i.e., an e-mail account you have access to if you don't have work e-mail access offsite) so that you can access your username, password, and login URL on the day of the event.</u>

Screenshot: Pheedloop Login Page

Screenshot: Pheedloop Lobby

Troubleshooting

Are you entering your username and password but the page is not loading and giving you access to the Lobby? Your website browser may have pop-up blockers enabled which prevent you from logging in. Disable any and all pop-up blockers in your browser and restart your system and browser.

Using Microsoft Edge? We have noticed issues with the Pheedloop platform and recommend using the Google Chrome or Mozilla Firefox browsers instead.

- Google Chrome: https://www.google.com/chrome/
- Mozilla Firefox (for desktop): https://www.mozilla.org/en-US/firefox/new/
- Mozilla Firefox (for iOS): https://www.mozilla.org/en-US/firefox/browsers/mobile/ios/

General Conference Information

Date: Thursday, November 2 & Friday, November 3, 2023
CEUs Available: Up to 11.0 CEUs available including CEUs fulfilling requirements for ethics, cultural competency, and suicide prevention
Event Platform: Pheedloop
Recommended Login Time: We recommend logging in at least 15 minutes before the conference start time to ensure that all audio and visual components are working and technology is updated and ready before conference start time.

Conference Duration

- Thursday | 11:00am–5:30pm CST / 10:00am–4:30pm MST / 9:00am–3:30pm PST
- Friday | 11:00am-4:30pm CST / 10:00am–3:30pm MST / 9:00am–2:30pm PST

*Times listed are shown by Central, Mountain, and Pacific Standard Times

Conference Session Handouts

See our "Navigating the Pheedloop Platform" section for instructions on how to access handouts in the Pheedloop platform under **Sessions**.

Attire

Suggested attire is business/business casual for the conference as you may be on camera for group work or speaker discussions.

Session Recordings

One of the most frequently asked questions we get about the conference is whether the sessions will be recorded for later viewing? In short, where permitted by presenters and the event platform, some of the conference sessions will be recorded and be available for purchase in early 2024 through the Social Work Online CE Institute.

Accessibility Options

The Pheedloop platform has accessibility customizations for those with visual impairment and ADHD. Find out more in our "Navigating the Pheedloop Platform" section.

Navigating the Pheedloop Platform

Once you're logged into the Pheedloop platform, you should be given access to the event "Lobby." Here you'll find many different tabs to the left:

- **Sessions** to see full conference sessions and descriptions as well as download session handouts (if available)
- **Schedule** to see each day's schedule of events by day, list, or calendar view
- **Speakers** to learn more about this year's conference presenters
- **Exhibit Hall** to check out this year's event sponsors
- **Account** to customize your profile
- **Accessibility Adjustments** for those who want to customize their experience for vision impairment, ADHD (fewer distractions), and more.

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SESSIONS. From the Pheedloop platform, click on the **Sessions** tab to view all courses and their descriptions or the **Schedule** tab to view all sessions at a glance. Due to the flexibility of the event platform, you are able to attend any session you wish without need of pre-selecting the sessions. That is, if you wanted to pre-register yourself for a particular session, there is no need as all sessions will be available to all attendees.

Session Handouts: To find session handouts, click on the session name and scroll down past the *Speakers* and *Description* to see if a *Files* section has been added. If a presenter has provided handouts for their session, it will be uploaded here (screenshot example shown for Jack Gordon's, "Unlocking Silent Stories," session). If there are no materials for a workshop available, you can also contact the speaker directly to see if they can make their materials available. Remember to check back closer to the date of the conference as well as afterwards as materials may not yet have been made available by presenters.
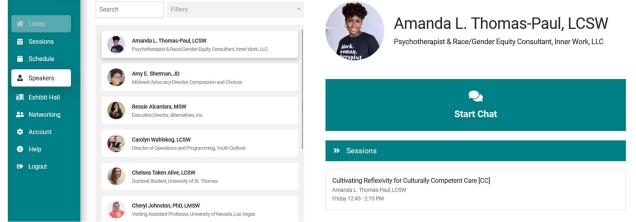

Screenshot: Pheedloop Sessions Page

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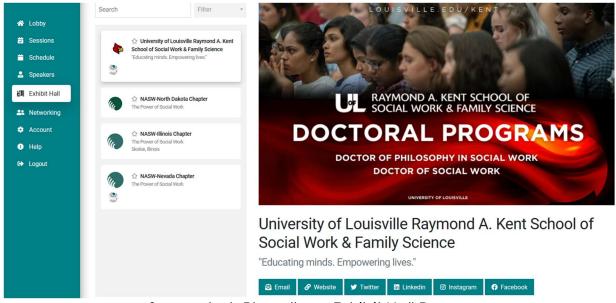
Subject to change

SPEAKERS: Check out this year's presenters under the **Speakers** tab.

Screenshot: Pheedloop Speakers Page

EXHIBIT HALL: Learn more about this year's conference sponsors in the **Exhibit Hall** tab.

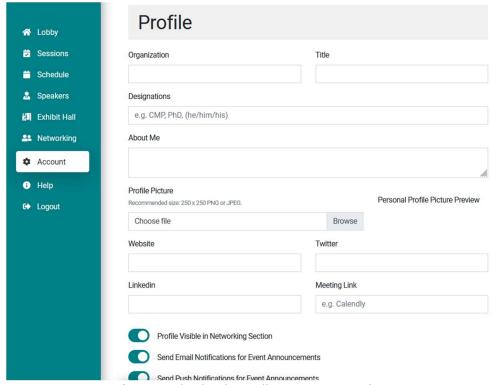
Screenshot: Pheedloop Exhibit Hall Page

ACCOUNT. We encourage you to update your user profile by going to the **Account** tab and updating your profile settings.

Screenshot: Pheedloop Account Page

ACCESSIBILITY ADJUSTMENTS. The Pheedloop platform allows for adjustments to be made for those who have visual impairment or may want to enable the *ADHD Friendly Profile* for fewer distractions.

To find the Accessibility Adjustment options, click on the small black person logo in the upper right-hand corner of the Pheedloop platform page:

Screenshot: Pheedloop Accessibility Adjustment Logo

From there, you can select to enable various accessibility profiles including *Vision Impaired* and *ADHD Friendly*. Just click the "OFF/ON" buttons to enable.

Education and CEUs

Please be sure log in early on the day of the conference and to stay through to the end. Please note that our steps for earning your CEUs is different from past years' conferences as well as our past live virtual events. See "How Do I Earn and Get My CEUs?" for full details on obtaining your CEUs.

While we understand there are many extenuating circumstances that may attribute to a late arrival or a missed session, we can only issue CEU hours for time you are actively involved in the conference. Therefore, if you require the full day of CEUs, make sure to arrive early each, stay through to the end of the conference, stay present at your computer, and complete any session check-in's. A failure to complete these requirements may result in deducted CEU credits. See "How Do I Earn and Get My CEUs?" for full details on obtaining your CEUs.

How Many CEUs Can I Earn?

Participants attending this year's 2023 NASW Chapters Conference: A Meeting of the Profession can be eligible to receive up to 11.0 continuing education units (CEUs) for attending the entire two-day conference in full.

To receive the maximum amount of CEUs (11.0), you must attend:

- All sessions on Thursday, November 2, 2023, including:
  - Opening Session on Ethics (3.0 Ethics CEUs), and
  - Two (2) afternoon sessions (1.5 CEUs each)
- All sessions on Friday, November 3, 2023, including:
  - Two (2) morning/afternoon session (1.5 CEUs each), and
  - Closing Session on Suicide Prevention (2.0 Suicide Prevention CEUs)

Of those CEU hours, there is the potential to earn cultural competency CEUs to fulfill IDFPR requirements. To get credit for these hours, make sure that you attend that session in full and respond to any pop-up windows to verify your attendance to the session.

How Do I Earn and Get My CEUs?

Please note that our steps for earning your CEUs has changed.

1. *Stay Logged In and Actively Engaged*. Sign into the Pheedloop on time, stay actively engaged in the sessions (i.e., do not minimize the screen to do work in another window or walk away from your computer), and

remain logged in until chapter staff announce the conclusion of the conference.

2. *Verify Your Attendance.* There will be pop-up windows that appear throughout all conference sessions requiring you to respond. To ensure that you don't miss out on any CEUs, be sure to disable any pop-up blockers in your web browser and keep the main Pheedloop page open on your device (i.e., do not minimize the screen to do work in another window or walk away from your computer w).

3. *Complete Post-Conference Survey.* Immediately upon conclusion of the conference, you will receive a link to complete our post-conference survey via SurveyMonkey*. You will need to complete all questions and click submit at the end. *It is critical that you complete the survey within 5 business days*.

4. *Download Your CEUs.* For the first time ever, you will have nearly instant access to your CEUs upon conclusion of the conference. The Pheedloop system will automatically tabulate all conference CEU certificates and upload them to the **Account** tab under Attendance Certificate. Revisit our "Navigating the Pheedloop Platform" section for steps on where and how to download your CEUs.

*Don't see the survey from SurveyMonkey in your e-mail? If you do not receive the conference survey after the conference, be sure to check your e-mail's spam folder. Additionally, check with your network administrator to make sure e-mails from us or SurveyMonkey are not being automatically blocked by the system.

If you have checked your e-mail's spam folder and still cannot locate the e-mail from SurveyMonkey, please make sure you have not opted yourself out from receiving e-mails from SurveyMonkey. You can opt back in here: https://www.surveymonkey.com/user/email-opt-in/. Once you've done so, let us know and we will resend the survey link to you.

How Do I Earn My CPDUs (for PEL-holders)? (Illinois licensees ONLY)

If you registered to receive CPDUs at registration and do not hold an LSW or LCSW, you should have received a link to the ISBE evaluation form required to receive CPDUs. You can also download a copy of the ISBE evaluation form from the Conference Digital Handouts Folder at: https://bit.ly/naswilcon. You will need to complete this form upon completion of the conference and e-mail it to NASW-IL to receive CPDUs. Please allow 45 days to receive your CPDUs by e-mail as they need to be customized for each individual. If you hold a PEL and an LSW

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or LCSW, you can use the CEU certificate from the conference for your LSW/LCSW renewal and do not need CPDUs.

When/how will I get my CEU/CPDU certificate?

ALL CONFERENCE CEUS WILL BE E-MAILED WITHIN 2 WEEKS OF THE CONFERENCE.

Please refrain from e-mailing the chapter about the status of your certificate as it will slow down our work to process your certificates as quickly as possible. Be sure to check both your e-mail marketing, spam, and junk folders for your certificate.

Participants are responsible for providing current contact information when registering for the conference. The NASW-Illinois Chapter will be issuing CEUs via e-mail and is not responsible for CEUs that are not received by conference participants if contact information is not current. This year's NASW Chapters Conference qualifies as continuing education in Illinois, Nevada, and North Dakota for social work licenses in addition to LPCs, LCPCs, LMFTs, RNs, LPNs, APNs, and LCPs in Illinois.

Licensure Questions

If you have any questions about licensure or CEU requirements, please visit your local NASW state chapter website and/or licensing board for more information:

ILLINOIS
NASW-IL: https://www.naswil.org/licensure
Illinois Department of Financial & Professional Regulations (IDFPR): https://idfpr.illinois.gov/Contact/IDFPRContact.asp.

NEVADA
NASW-NV: https://naswnv.socialworkers.org/Professional-Development/Licensing
Nevada Board of Examiners for Social Workers: https://socwork.nv.gov/

NORTH DAKOTA
NASW-ND: https://naswnd.socialworkers.org/
ND Board of Social Work Examiners: https://www.ndbswe.com/

Further Conference Questions

Contact us by e-mail: office.naswil@socialworkers.org.

NASW-IL, ND, and NV Policy on Hostile Conduct/Harassment

The NASW-Illinois, North Dakota, and Nevada Chapters seek to provide an educational environment in which diverse participants may learn, network, and enjoy the company of colleagues in an environment of mutual human respect. We recognize a shared responsibility to create and hold that environment for the benefit of all. Some behaviors are, therefore, specifically prohibited:

- Harassment or intimidation based on race, religion, language, gender, sexual orientation, gender identity, gender expression, disability, appearance, or other group status.
- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual),
- Threatening attendees, speakers, staff, or volunteers.

Speakers are asked to frame discussions as openly and inclusively as possible and to be aware of how language or images may be perceived by others. Participants asked to stop a hostile or harassing behavior are expected to comply immediately. Conference participants seek to learn, network, and have fun. Please do so responsibly and with respect for the right of others to do likewise.

Attendees found to be behaving in a manner counter to these policies will be removed from the conference/virtual platform without a refund.

If an incident occurs and you wish to file an anonymous harassment complaint, you can do so at: https://naswil.wufoo.com/forms/anonymous-harassment-form-naswil-event/